

QAA Action Plan for June 2016 Review Visit

Grafton College of Management Sciences Ltd action plan relating to the recommendation given by QAA following their Review visit in June 2016

Recommendations	Intended outcomes	Actions to be taken to achieve intended outcomes	Target date(s)	Action by	Reported to	Evaluation (process or evidence)
<i>The College should:</i>						
<i>“Review the student membership of the Academic Board and its subcommittees to align with practice” (Expectation B5).</i>	<p>A refined and focused student engagement and participation process that ensures effective student participation of students in quality enhancement and quality assurance processes.</p> <p>A revised and refined student membership structure in all College committees.</p> <p>To obtain student insight into: Application and Admission; Induction; Programme design, delivery and organisation; Curriculum content; Learning & Teaching; Learning resources; Student support and guidance; Assessment.</p>	<p>Review and revise the student membership of the Academic Board and other committees (revised Terms of Reference) to align with QAA UK Quality Code guidelines.</p> <p>To engage students individually and collectively in the quality assurance process</p> <p>To use membership of committees to define and promote the range of opportunities for students to engage in educational enhancement and quality assurance.</p> <p>Annual Audit of terms of references to ensure compliance with practice and outcomes.</p>	<p>12/2016</p> <p>Complete</p>	<p>Academic Board and Student Staff Liaison Committee</p> <p>Academic Team</p> <p>Internal Audit Function</p>	<p>Academic Board</p> <p>Academic Board</p>	<p>Individual engagement demonstrated through Personal Tutoring and Feedback system. Collective engagement demonstrated through effective contribution to all Committees.</p> <p>Training Records of student representatives and Lead student representative – monitored and reviewed.</p> <p>STAR Award – Student Taking Active Role at the end of year Number of entrants and/or awards.</p> <p>Ideas Competition for student</p>

Expectation of QAA

The Quality Code sets out the following Expectation about Student Engagement, which higher education providers are required to meet;

Higher education providers take deliberate steps to engage all students, individually and collectively, as partners in the assurance and enhancement of their educational experience.